



CORPORATE HEALTH AND SAFETY COMMITTEE – 14TH JULY 2004

SUBJECT: HEALTH AND SAFETY TRAINING FOR SENIOR MANAGEMENT

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the feedback received from Members and Officers who attended health and safety training.

2. SUMMARY

- 2.1 As part of the Council's management training and development programme, a series of one day Health and Safety courses were run recently.
- 2.2 The courses, which were designed for Cabinet Members, Corporate Management Team and Senior Management, were attended by 159 members and officers.
- 2.3 The feedback received was, generally positive, referring to the opportunity to identify health and safety issues, reminders of individual and corporate responsibilities and accountabilities, an awareness of the problems of others and the liveliness of the discussions generated by the courses.
- 2.4 Other comments related to the course material, which was considered by some to be too general, the advantages of tailoring such courses for groups with similar requirements, and knowledge bases and the possibility of workshops and case studies being used in future similar courses.
- 2.5 The information received from the feedback highlighted a training requirement in risk assessment and a need for guidance for assessors. This will be taken on board
- 2.6 Following the courses, Management has instructed that training for a further 30 - 35 people is to be undertaken. It is hoped that this figure will include new Cabinet Members.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted.

Author: Phil Griffiths, Senior Corporate Safety Officer Ext 4072
Consultees: Steve Delahaye, Chief Trading Standards Officer Ext 5316
Mike Workman, Commercial Service Manager Ext 5221
Councillor Paul Ford, Cabinet Member